**Minutes of Meeting**

**SUBC July Committee Meeting**

**Date:** 27 July 2020

**Venue:** via zoom

**Attendance**

Sarah Cook

Chris Noel

John Boultbee

Devlin Walsh

Dani Pettit

Don McLachlan

Chris Holliday

Wyatt Batt

Miller Argent

Michaela Franz

Dyone Bettega

**Apologies**

**Meeting opened at 7pm**

1. **Actions arising from previous meeting**
* 160th Dinner: M Franz has signed contract, J Boultbee approved deposit, D Walsh finalising tri-booking link with C Noel
* Shed Squad BBQ: 15 August 2020, following mini-camp, will monitor COVID situation, just club athletes
* Club Regatta: D McLachlan to get in contact with other Sydney clubs, SIRC inquiries into COVID regulations, 20 August 2020 is currently booked for SUBC athletes
* Crew Boats: running sessions on Monday and Saturday
* Roy’s Marine: C Holliday has possible quote for general maintenance ($3,000)
* Sponsorship possibility: M Argent/C Noel in contact, M Franz, M Argent and D Walsh to put together a list of possible corporate ideas – will run past S Cook
* Strategic plan review: Committee to meet EOY 2020/Start 2021, areas that need focus: communicate to stakeholders; social media channels; F drive records
1. Treasurer’s Report and Update
* (as attached)
1. President’s Report
* SUSF announced new CEO
* RNSW has released draft calendar
* Annual performance reviews completed for all coaching staff
1. Management of SUBC website and Social Media
* New SUBC website launched, transfer to a Wix platform
* Sub-Committee to create a plan for better access to social media channels and plan, access to be funnelled to sub-committee members
* Consistent look and feel of social media channels
* Microsoft 365 account for email addresses and storage, $84.00 annual/user,
1. Coaches Report
* (as attached)
1. Captains’ Report
* Positive training ethic, club and elite athletes working well together
* Girls bathrooms – nothing to be hung on the hooks, anything in lockers or to be taken home
* Crew boat sessions are proving to be very popular
* Accommodation for 2021 Nationals (?): SUBC has booked for 48 people in Launceston, and continuing to look for other accommodation
* Mini-camp – in Penrith for limited hours and sessions (due to COVID regulations); athletes do not need to stay in Penrith, there will be gym session (Wednesday) at university
1. Events and Communications Committee Report
* As above
* Athlete profiles
* D Walsh has created Wix bloggers accounts
1. Winter Program and Recruitment Update
* C Noel to talk to SUSF about membership
* Following up on membership for junior members
1. SUBC 5-year Strategic plan review
* Discussed above (Agenda Item 1)
1. General Business
* Online platform for training – majority of the club is training at the shed, benched for now
* 2nd instalment for membership fees have been sent out via email

**Meeting closed at 8:13pm**